

**CITY OF EL PASO, TEXAS  
AGENDA ITEM DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:**    **Municipal Court**

**AGENDA DATE:**    **July 12, 2005**

**CONTACT PERSON/PHONE:**    **Elaine S. Hengen, Assistant City Attorney, x 4550**

**DISTRICT(S) AFFECTED:** **N/A**

**SUBJECT:**

Appointment of Mark Briggs as a part-time prosecutor effective July 12, 2005.

**BACKGROUND / DISCUSSION:**

Mr. Briggs has been serving in this role. This action is requested as part of a revision in the manner in which the part-time prosecutors are appointed.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**BOARD / COMMISSION ACTION:**

N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**LEGAL:** (if required)\_\_\_\_\_ **FINANCE:** (if required)\_\_\_\_\_

**DEPARTMENT HEAD:**

(Example:    if RCA is initiated by Purchasing, client department  
should sign also)

*Information copy to appropriate Deputy City Manager*

**APPROVED FOR AGENDA:**

**CITY MANAGER:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

## **MOTION**

**July 12, 2005**

Motion made, seconded and carried that MARK BRIGGS be appointed by the Mayor with a majority vote of the entire Council as a part-time Prosecutor, effective July 12, 2005 and the professional legal services engagement letter and contract between the City of El Paso and Mark Briggs dated January 25, 2005 is terminated effective immediately.

Richarda Duffy Momsen  
City Clerk

cc: Human Resources  
Legal  
Municipal Court